

ELIAS EL TAYAR

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Nationality: Lebanese

A business administration student focusing on marketing and management, with demonstrated leadership skills and community service experience

EDUCATION:

Bachelor of Business Administration, Marketing and Management Sep 2019 – Expected June 2022
Antonine University, Faculty of Business Administration, Baabda, Lebanon

Lebanese Baccalaureate – Sociology and Economy June 2019
Collège des Dominicaines de Notre Dame de la Délivrande, Araya, Lebanon

PROFESSIONAL EXPERIENCE:

Intern Jul – Sep 2017-2019
Baroody Pharmacy, Aley, Lebanon

- Liaise with and receive medications from pharmaceutical agents and warehouses
- Shelf all medications received, and cross-checking databases
- Update information systems, including expiry dates of medications
- Receive and serve clientele

COMMUNITY SERVICE:

Scout Leader 2017 – Present
Scout Orthodoxe de Beirut, Souk el Gharb

- Co-lead, with three female colleagues, a group of 18 children ages 3 to 7 years old, between 2017 and 2019
- Co-lead, with one female colleague, a group of 12 children ages 7 to 10 years old, from 2019 till date
- Lead summer camps and provide supervision and accompaniment for children during night shifts
- Conduct games, workshops and other activities related to children's rights, scout skills or social issues

SKILLS/LANGUAGES:

Computer Skills:

- Demonstrated proficiency of MS Office, including Word, Excel, and PowerPoint
- Knowledge in IBM SPSS
- Strong aptitude for learning and using new technology systems

Languages:

	Reading	Writing	Speaking	Listening
Arabic	Fluent	Fluent	Fluent	Fluent
French	Advanced	Advanced	Intermediate	Advanced
English	Advanced	Advanced	Intermediate	Advanced
Chinese	Beginner	Beginner	Beginner	Beginner