



Date of birth:26/07/2007

## CONTACT

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Kaskass,Beirut,Lebanon

## EDUCATION

2010-2025

Lycée Verdun(Bac Francais)

2026-2028

Saint Joseph University

(bachelor in business  
administration)

## SKILLS

- Collaboration
- Team work
- Microsoft excel,power point and word
- Public speaking
- 2D animation( softwares like Krita,Blender,Flippa clip...)
- Design on canva

## HOBBIES

- Reading
- Ux/UI design
- Art :pottery,painting,drawing

## LANGUAGES

- English (Fluent)
- French (Fluent)
- Arabic(Fluent)
- Spanish (beginner)
- Turkish(beginner)

# SARA OSTA

1<sup>ST</sup> YEAR IN BACHELOR OF  
BUISSINESS ADMINISTRATION,USJ

## WORK EXPERIENCE

### DENT DE LAIT

Monitor at camps (total of 6 months)

SUMMER(2025)-  
DECEMBER 2026  
APRIL 2026

- Organized and led creative activities for kids aged from 3 to 6.
- Worked effectively in a team with other monitors.
- Improved communication skills by interacting with kids and their parents.
- Built leadership skills by guiding and engaging groups of children.
- Assisted in planning daily schedules and activities
- Learned problem solving and quick decision making in dynamic situations

### Osta toys

Sales woman, Cashier

SUMMER 2022  
SUMMER 2023

- Acted as a sales representative in a toy store and assisted customers in their shopping.
- Learnt about store management: employee, customer and sales management.
- Developed negotiation skills.
- Learned the basics of cashier operations.

2026

## VOLUNTEERING WORK

### 07 Cell at usj

Marketing and management team

- Collaborated with a team to plan and execute fundraising activities like bakesales.
- Contributed in the management, promotion and coordination of events.
- Supported distribution of funds to charitable causes like the children cancer center.