

JENIN DIA

FIELD ASSISTANT

CONTACT

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LINKED IN

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PROFILE

Passionate Project Coordinator committed to delivering effective results. Possessing a strong foundation in literary analysis, critical thinking, and communication skills honed through academic pursuits and practical experiences. Skilled in analyzing data, and interpreting results with precision and attention to detail.

EDUCATION

LEBANESE UNIVERSITY

October 2020 – September 2024

Bachelor of Art in English Literature.

BEIRUT ARAB UNIVERSITY

September 2021 – June 2024

Bachelor of Science in Medical Laboratory Technology.

SKILLS

- Microsoft Office
- Communication Skills
- Detail Oriented
- Organizational Skills
- Team Work Skills

HOBBIES

- Writing
- Cooking
- Dancing

WORK EXPERIENCE

LEBANESE RED CROSS, ENVIRONMENTAL FACILITATOR

November 2021 – December 2023

- Actively participated in weekly meetings at the Red Cross, contributing insights and ideas for event planning initiatives.
- Served as an integral member of the annual money campaign committee at the Red Cross.

JUST.CHILDHOOD, FIELD-VOLUNTEER

July 2021 – September 2023

- Organized weekly skating sessions for refugees from Shatila, Bourj Barajneh and Mar Elias refugee camps.
- Kept track of beneficiaries' attendance and their progress each session.

INAASH NGO, VOLUNTEER - TUTOR

October 2022 – June 2023

- Utilized innovative resources and instructional materials to enhance understanding, improve language proficiency, and build foundational skills in key academic subjects, fostering academic success and empowering refugees to achieve their educational goals.

CERTIFICATIONS

- BBC English Courses Certificate of Completion May-2021 (BBC)
- Lebanese Sign Language Level 1 Certificate of Completion Sept-2021 (LCD)
- First Aid Certificate of Completion Nov-2021 (Lebanese Red Cross)
- Psychological and Self Care First Aid Certificate of Completion Dec-2021 (Lebanese Red Cross)
- Introduction to Cancer Biology Certificate with honors August-2023 (Johns Hopkins University)
- Vital Signs: Understanding What the Body is Telling Us Certificate September-2023 (University of Pennsylvania)
- IC3 Digital Literacy Certificate October-2023
- Animal Behavior and Welfare Certificate February-2024 (The University of Edinburgh)
- Basic Life Support Training Certificate Jan-2024 (American Heart Association)