

# Lyne Chamra

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## SUMMARY

Business administration student at AUB, concentrating in Finance, Interested in financial systems with experience in budget management, reporting, and project coordination. Strong analytical, communication, and teamwork skills.

## EDUCATION

### American University of Beirut (AUB)

*Bachelor of Business Administration, Concentration in Finance.*

Cumulative GPA: 3.5/4.0

**Beirut, Lebanon**

*Fall 2024 - Spring 2027*

## EXPERIENCE

### Rotaract Tripoli el Mina Club

*Head of Finance*

**Tripoli, Lebanon**

*May 2025- Present*

- Managed the club's budget, tracking income and expenses for club events and fundraisers.
- Developed monthly financial reports to present to the club board members, ensuring transparency within the club.

### American university of Beirut (AUB)

*Resident assistant*

**Beirut, Lebanon**

*August 2025- Present*

- Serve as primary point of contact for residents, addressing concerns and coordinating with administration
- Oversaw daily dormitory operations, enforced housing policies, and maintained a safe, organized living environment.

### Banque du Liban

*Trainee*

**Beirut, Lebanon**

*July 2025*

Completed a four-week training program on the Central Bank's functions and responsibilities.

- Attended presentations by officials from multiple departments.
- Connected university coursework to real-world applications.

### Tripoli Entrepreneurship Club

*Member*

**Tripoli, Lebanon**

*May 2022 - August 2023*

- Developed and pitched innovative, problem solving business ideas with a focus on real world applications.
- Collaborated with team members to enhance skills in market research, strategic planning, and effective pitching.

## SKILLS

**Skills:** Critical thinking, Public speaking, problem solving, effective communication.

**Technical Skills:** Microsoft Excel, PowerPoint, Word.

**Languages:** Arabic (Native), English (Fluent), French (Fluent).